

Cathlamet Blanche Bradley Public Library
Board of Trustees Meeting Minutes
Cathlamet Public Library,
Thursday, October 5, 2017 -12:45 pm

Agenda

Stephanie Leitz called the meeting to order at 1:25pm. Before then, there was not a quorum and those attending just discussed how town budget proposals might affect the library. Others present were board members Jean Beerbower and Rose Rendler. Also attending were Town Council Liaison Dick Swart and Librarian Carol Blix. Board Members Diana Zimmerman and Mary Bush were unable to attend.

Rose moved for approval of the September 7, 2017 meeting minutes and September vouchers. Jean seconded the motions, and both were passed.

Librarian Carol reported that circ stats were down in September from August, she is continuing to work on Koha or alternative ILS hosting, more young children are coming to the preschool story time. There will be a Foundation book sale October 20 and 21st. Volunteers have finished Fast-cataloged items and are working on items with records that need fixing, Carol hosted a volunteer recognition party at her house and has given volunteers each a mum, a pro-library/reading button, and volunteer nametag. She is weeding adult non-fiction. A patron has donated a recent Apple iMac computer with 2 years warranty remaining. Furniture inventory is waiting for final details to complete. A tech inventory, and an upgraded volunteer handbook are still on her to-do list.

Old Business:

1. Strategic planning "homework" comparison. There were lots of connections noted between various town and county entities, some of which included connections to the library.
2. What do we want to do with our library survey? We can post our survey online on Survey Monkey, and provide paper surveys for walk-ins and with a survey taker downtown. We would probably get more response with a drawing for a gift certificate for returning completed surveys. Could the Foundation donate to that? Or Dick Swart might know of an individual. What would the gift certificate be for?
3. Carol met with the directors of Longview, Kelso, Kalama and Castle Rock libraries to discuss forming a consortium to share hosting costs. Longview will be sending out RFPs for a new circulation system vendor for Longview (and Kelso) Public Library at the end of December/beginning of January. Their director is willing to include Cathlamet, Castle Rock, and Kalama libraries in a consortium, which would have both positive and negative elements, one of the latter being having to move to a new ILS from the familiar Koha. Kalama is interested in a consortium either with all of the libraries or with us and Castle Rock using Koha. Castle Rock is concerned with the stability of their funding.
4. 2018 library budget proposal. Budget meeting with the town on Tuesday October 10th at 1:30pm. Does anyone from the board want to accompany Carol to that meeting and/or to the town council meeting on October 16th at 7pm? Rose would attend the budget meeting (and her husband Bob spoke at the town council meeting most effectively!)
5. Other old business.

New Business:

1. Next meeting date – Thursday, November 5th at the library, 12:45pm. (Later moved to November 9th.)
2. Other?

Adjourn

BOARD MEMBERS

Stephanie Leitz
Jean Beerbower
Diana Zimmerman
Mary Bush
Rose Rendler

